



ରମାଦେବୀ ମହିଳା ବିଶ୍ୱବିଦ୍ୟାଳୟ, ବିଦ୍ୟା ବିହାର, ଭୁବନେଶ୍ୱର  
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No. 5753 / Dt. 9.11.22

### TENDER CALL NOTICE

Sealed tenders are invited from the intending bidders with valid PAN, Aadhar Card, up-to-date Income Tax returns and GSTIN for disposal of waste papers (used Answer Scripts & other related papers) of the Controller of Examinations section of the R. D. W. University, only on as is-where-is basis. The tender form complete in all respects should reach the office of the undersigned on or before **20.11.2022 (02.00 P. M.)** in sealed envelope super-scribed with "**TENDER FOR PURCHASE OF WASTE PAPERS OF EXAMINATIONS SECTION, RDWU**" by speed post or registered post or courier only.

#### **TERMS AND CONDITIONS:**

- (i) Non-refundable tender fees of Rs. 1,000/- (Rupees One Thousand) and Earnest Money Deposit (EMD) of Rs. 10,000/- (Rs. Ten thousands only) in the form of demand draft drawn in favour **Comptroller of Finance, Rama Devi Women's University, Bhubaneswar** shall accompany the tender. EMD of unsuccessful bidders shall be returned within 30 days of finalization of tender without any interest. EMD of successful bidder shall be returned or adjusted against final payment and after completion of entire job.
- (ii) Tender received beyond the schedule date and time as well as tender without supporting tender fee and EMD shall not be considered and outrightly be rejected. University shall not, in any way, be responsible for any postal/courier delay in receipt of the tender.
- (iii) Order shall be issued to the bidder quoting the highest rate per quintal. In case of more than one bidder has quoted the highest price, the bidder will be selected through a lottery system in presence of the bidders, if any. Decision of the purchase committee, in this regard, shall be final and binding.
- (iv) Bidders are required to submit self attested copy of the GST Registration Certificate, up-to-date Income Tax returns, Permanent Account Number (PAN), GSTIN and Undertakings, etc. along with the tender failing which tender shall not be considered.
- (v) It is the responsibility of the vendor/bidder to submit an undertaking to the undersigned that the waste paper being lifted from the university shall be used only for recycling in paper mill or in pulp industry or shall be destroyed in an appropriate manner to ensure official secrecy. The tender without supporting undertaking to the above effect shall not be considered and outrightly be rejected.
- (vi) The successful bidder shall lift the goods at her/his own cost within seven days of getting the order. In case of failure to complete the lifting within stipulated seven days, ground rent @1% per Ton per day for un-lifted quantity of stock shall be charged/realized from the amount deposited in advance besides forfeiture of the EMD.
- (vii) The bidder is required to deposit initially Rs. 50,000/- (Rupees Fifty Thousands Only) for approved goods by way of bank draft drawn in favour of **Comptroller of Finance, Rama Devi Women's University, Bhubaneswar** before lifting. The remaining amount as due will have to be deposited before lifting the rest of the stock.

P.T.O

- (viii) The weighment of empty and loaded truck/vehicle will be made in any nearest registered weigh bridges during office hours only in presence of Purchase Committee and an authorized officer of the Examinations section, so as to determine the quantity of used answer books and waste papers loaded/lifted. The cost towards weighment of truck/ vehicle in the weigh bridge shall be borne by the successful bidder.
- (ix) Weighment of waste papers will be done at the nearest registered weigh bridges during the office hours at the cost of the bidder in the presence of Purchase Committee and an authorized officer of the Examinations section.
- (x) Bidders may visit the office of CoE to inspect quantity, condition & type of material being sold.

The authority reserves the right to accept or reject any or all bids without assigning any reason there-of.

In case of payment exceeds Rs. 20,000/-, it will be paid in the form of crossed DD or Electronic Transfer in favour of **Comptroller of Finance, Rama Devi Women's University, Bhubaneswar.**

Memo No. 5754 Dt. 9.11.22

*Shapala*  
Registrar 09/11/2022

Copy to OIC, Purchase/ OIC Website/ COF / COE/ Accountant/ P.S. to Vice Chancellor for kind information of Vice Chancellor.

*Shapala*  
Registrar 09/11/2022

