

# **B.Ed. (TWO-YEAR) ADMISSION PROSPECTUS 2021-2022**

**(Only for Women Candidates)**



**RAMA DEVI WOMEN'S UNIVERSITY**

**Vidya Vihar, Bhubaneswar-751022, Odisha**

**Website: [www.rdwuniversity.nic.in](http://www.rdwuniversity.nic.in)**

**Prospectus for Admission into Two-Year B.Ed. Course (Self-Financing) for  
the Session: 2021-2022  
(Only for Women Candidates)**

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**1.0 DURATTON AND WORKING DAYS OF THE B.Ed. COURSE**

- **Duration:** The duration of B.Ed. course shall be of two (02) academic years.
- **Working Days:** There shall be at least 200 working days each year exclusive of the period of Examination and Admission. The minimum attendance of student-teacher shall have to be 80% in all theory papers, 90% in School Internship and practical papers.

**2.0 DISTRIBUTION OF SEATS**

- a) Total **Intake Capacity: 50 (Fifty) Seats** (25 Seats for Arts Stream & 25 Seats for Science Stream).

Sl. No.	Category	Percentage (%) of Reservation	Seats allotted	PWD (05%)	Ex-Serviceman (01%)	Balance
1.	SC	16.25	08	-	-	08
2.	ST	22.50	11	01	-	10
3.	SEBC	11.25	06	-	-	06
4.	Unreserved	50.00	25	01	01	23
Total		100 %	<b>50</b>	<b>02</b>	<b>01</b>	<b>47</b>

- b) Total seats in each category shall be distributed among Arts/ Science discipline candidates in a ratio of 50:50.
- c) If the available seats in any category of Arts/ Science happens to be odd number, in such case benefit shall go to the candidates having the higher career marks in Arts/ Science category.

**3.0 INTERCHANGE OF SEATS**

- a) In case of non-availability of eligible candidates in Science / Arts Groups interchange of seats as per social category shall be permitted.
- b) In case of non-availability of eligible candidates in any one PwD category (VI, HI, Locomotor and others) the vacant seats will be filled up by the other PwD candidates respectively.
- c) If no SC/ST candidates are available in their respective category, the vacant seats shall be filled up from the unreserved category in merit on approval of the Committee/ Competent Authority.

**4.0 ELIGIBILITY**

The candidate must fulfil all the eligibility conditions as given below:

- 1) Women Candidates with at least 50% marks in aggregate for unreserved (UR) category (45% for SC/ST/SEBC/PwD category) either in Bachelor's Degree in Arts or Science and / or in the Master's Degree in Arts or Science; Bachelor's Degree in Engineering or Technology with specialization of Science and Mathematics with at least 55% marks in aggregate for unreserved (UR) category (50% for SC/ ST/ SEBC/ PwD category) are eligible to apply for the B.Ed. course.

- 2) The candidate must have passed Odia as MIL up to HSC level or any such equivalent or higher examination or have passed Odia as a subject in specific examination conducted by BSE, Odisha of HSC standard or should have passed HSC Examination of BSE, Odisha in Odia medium with MIL other than Odia. Such candidates who have passed HSC Examination of BSE, Odisha without Odia as MIL should produce a certificate to the effect from the Headmaster of the concerned school that she has passed HSC Examination in Odia medium.
- 3) **The age limit as on 30.08.2021**

For all Women Candidates (UR/ SC/ ST/ SEBC)	<b>33 years</b>	She should not have born before 30-08-1988
For all Women (PwD Candidates)	<b>38 years</b>	She should not have born before 30-08-1983

### **5.0 RESIDENTIAL CERTIFICATE**

The candidates must be permanent residents of Odisha. To that effect each candidate shall furnish a permanent residential certificate in the prescribed format issued in favour of the candidate by the Tahasildar/ Additional Tahasildar concerned.

### **6.0 CASTE CERTIFICATE**

In case of SC, ST and SEBC candidates, the Caste Certificate should be issued by the concerned Tahasildar / Additional Tahasildar. The Caste Certificate shall be considered by virtue of birth only (Caste by marriage or adoption will not be considered).

### **7.0 PwD CERTIFICATE**

Five per cent (5%) of sectioned seats shall be reserved for PwD Candidates with the extent of disability not below 40% (Blindness and Low vision, Deaf and Hard of hearing, Locomotor disability including Cerebral Palsy, leprosy cured, Dwarfism, and Acid attack victim and Muscular dystrophy, Autism, Intellectual disability, Specific learning disability, and Mental illness) as per Higher Education Department Notification No. 10161/HE dated 07 April 2018. Certificate must be issued by CDMO/ SDMO/ CMO/ Superintendent of Capital Hospital, Bhubaneswar as the case may be.

### **8.0 EX-SERVICEMEN CANDIDATES**

One per cent (1%) of sanctioned seats shall be reserved for person who is retired from Defence Service (Army, Navy and Air-force) is to be considered as Ex-Servicemen except Central Army Police Force (CAPF). The unmarried daughter/ spouse of Ex-Servicemen is eligible to apply on submission of Certificate issued by the Rajya Sainik Board, Nageswar Tangi, Odisha, Bhubaneswar in favour of her parents/ spouse at the time of filling up of the Application Form. The certificate must reflect the name of ex-servicemen, the date of entry to the defence service and retirement, her/his relationship with the candidate, seal and signature of the concerned authority.

### **9.0 ADMISSION CRITERIA / SELECTION PROCEDURE**

There shall be online application for admission into two-year B.Ed. course (Self-Financing) for the session 2021-22. Selection of the candidates will be made on the basis of aggregate percentage of total marks from HSC/ 10th to Graduation as per NCTE guideline. Each applicant shall get a score on the basis of her aggregate percentage of marks from HSC to Graduation. (For example, percentage of marks in each class will be treated as a

score such as: 10<sup>th</sup> aggregate 80% will be treated as 80, +2 aggregate 80% will be treated as 80 and +3 aggregate 80% will be treated as 80. Total score will be 80+80+80=240). Accordingly, the candidates will get scores and the merit list shall be prepared for both Arts/Science Categories as per seat matrix.

In case of tie, the higher percentage of marks at the Graduation level shall be taken into consideration. If the marks at Graduation become tie, who is born earlier will be considered first in merit.

## **10.0 HOW TO APPLY ONLINE**

### **Important Information**

- a) Application Fee: B.Ed.: **Rs. 500/-** (Rupees Five Hundred) Only
- b) Candidates are advised NOT to use mobile phones for filling up Online Admission form in order to avoid possible mistakes; otherwise, University will NOT be responsible for those wrong entries.
- c) Availability of online B.Ed. application form (Registration and Payment): 30-08-2021.

### **Application Procedure**

#### ***Instructions to all candidates for online Application***

#### **A. Pre-Registration Requirement**

The following documents must be made ready before starting the application process.

- Scanned copy of the candidate's recent passport size photograph in JPG Format with maximum dimension of 150px in width & 180px in height not exceeding 200KB in size.
- Scanned copy of the candidate's signature in JPG format 50KB in size.

#### **B. Registration Process**

- Step1: For Registration, the candidate should have a valid & active Mobile Number and also have a valid & active e-mail ID.
- Step 2: For registration please click (New User Registration) and provide the relevant data in appropriate fields.

This will take you to the Registration page

- a) Select Course Applied for from the dropdown list.
- b) In the Name field write your Full Name in CAPITAL LETTER as per your HSC (10th) certificate.
- c) Enter a valid & active Mobile Number and email ID, which will be registered for the entire admission process.
- d) In the D.O.B field, enter your Date of Birth as per your HSC (10th) certificate by selecting through the Calendar.
- e) Now click on the Register button to get yourself registered. You will receive an OTP in your Mobile Phone and email ID.
- f) Provide the OTP to validate your registration and proceed for the Payment.

#### **C. Payment Procedure**

- a) Payment of Application fee can be done through **MAKE PAYMENT** link. Payment can be done online through Net Banking/ Debit Card using SBI E-Pay.
- b) After making a successful payment you will receive Login ID & Password on your Mobile Phone and email ID immediately. In case you have not received the same ,

e-mail may be sent indicating your Application ID and Date of payment of application fee to: [helpdeskrdwu@gmail.com](mailto:helpdeskrdwu@gmail.com).

- c) After getting Login ID and Password please visit to candidate-login to fill up the prescribed application form.
- d) For any query regarding B.Ed. Admission 2021 you may contact: Mob. **9337741188**
- e) After filling the form along with uploading required documents, Submit the application form online.

### **11.0 DOCUMENTS TO UPLOAD THROUGH ONLINE APPLICATION PROCESS**

All candidates are required to upload the documents as mentioned below:

1. HSC/10<sup>th</sup> Certificate.
2. HSC/10<sup>th</sup> Mark Sheet.
3. +2/12<sup>th</sup> Certificate.
4. +2/12<sup>th</sup> Mark sheet.
5. +3 Degree Certificate.
6. +3 Degree Mark Sheet.
7. Post-Graduation Certificate.
8. Post-Graduation Mark sheet.
9. Equivalency Certificate in case of any Degree obtained from University outside Odisha.
10. Proof of Odia Pass at 10<sup>th</sup> class (May be 10<sup>th</sup> certificate/ Special Odia 10<sup>th</sup> (HSC) level exam pass from BSE(O)/ Certificate of Headmaster of schools to the effect that she has passed HSC in Odia medium (In cases who have passed from Board of Secondary Education, Odisha without Odia as MIL).
11. Scheduled Caste (SC) certificate in case of SC category.
12. Scheduled Tribe (ST) certificate in case of ST category.
13. SEBC certificate in case of SEBC category.
14. Person with Disability (PwD) certificate in case of PwD category (online generated certificate with UDID/ Barcode/ QR Code.
15. Ex-Servicemen Certificate in case of daughter/spouse of Ex-Servicemen.
16. Residential Certificate issued by Tahasildar/Additional Tahasildar.
17. AADHAR

### **12.0 SUBMISSION OF HARDCOPY OF APPLICATION**

The candidates are required to take printout of on-line submitted application form and send it along with self-attested xerox copies of certificates, marksheets and other documents (in A4 size envelope) by **Speed Post / by Hand** to the **Chairperson, P.G. Council, Rama Devi Women's University, Vidya Vihar, Bhoynagar, Bhubaneswar-751022, Odisha.**

The Last of date of receipt of Hard Copy: **07-10-2021, 05:00 p.m.**

**13.0 FEES STRUCTURE AT THE TIME OF ADMISSION** (Two separate Bank Drafts are to be submitted at the time of admission)

	Heads	Amount (Rs.)	Bank Drafts
1.	Admission Fee and other Charges (Both for Arts & Science Category)	<b>Rs. 3, 300/-</b> (Rupees three thousand three hundred) only.	Two separate Bank Drafts are to be submitted at the time of admission.  Bank Draft in favour of <b>Comptroller of Finance, Rama Devi Women's University</b> payable at <b>Bhubaneswar</b> .
2.	Course Fee for B.Ed. Arts Category (1 <sup>st</sup> year)	<b>Rs. 40, 000/-</b> for 1st year (Rupees forty thousand) only.	
3.	Course Fee for B.Ed. Science Category (1 <sup>st</sup> year)	<b>Rs. 45, 000/-</b> for 1st year (Rupees forty-five thousand) only.	

**N.B.:**

1. Under any circumstances, the application fees of Rs. 500/- will not be refunded.
2. After admission into B.Ed. course of RDWU, if an applicant takes TC within the admission period, Rs. 200/- will be deducted towards processing charges from the amount paid at the time of admission and the rest amount shall be refunded.
3. If an applicant takes TC after closing of the B.Ed. admission, the amount paid at the time of admission including course fee shall not be refunded.

**14.0 INTERPRETATION**

Interpretation of any of the rules of admission by Rama Devi Women's University Bhubaneswar shall be final and binding. If at any point of time, it will be found that the candidate has submitted false information/documents for her selection and study, and then her provisional admission shall be cancelled.

**15.0 PUBLICATION OF MERIT LIST**

- The Merit List along with the dates for admission shall be published in the University website: [www.rdwuniversity.nic.in](http://www.rdwuniversity.nic.in) and the University notice board.
- Candidates are required to check regularly the website for necessary information.
- No separate intimation shall be issued.
- They should download and get the print out copy of their intimation letter from the University website and bring the same for admission on the scheduled date.
- They must bring required ORIGINAL documents for verification at the time of admission.

**16.0 HOSTEL FACILITY**

- Students those interested to stay in the University hostel are required to give their willingness in writing at the time of admission subject to Covid-19 guidelines and updates.
- The selection for admission to hostel will be made according to the merit list.
- No Reservation or Weightage is given for selection of hostel.
- SC / ST students are accommodated in Indira Gandhi Ladies SC/ST Hostel adjacent to the University Campus established under the TRW Department of the Govt. of Odisha.
- The hostel selection list will be displayed in University notice board as well as the

hostel concerned.

- Students selected for hostel will have to pay the hostel fee of Rs.62/-(as mentioned in the fee structure) in the University office and then the other establishment & hostel admission fee in the hostel office.
- For details of Hostel Admission Candidates may contact warden office.

#### **17.0 GENERAL INFORMATION**

1. Course fee will be collected for First Year along with admission fee & other charges in the shape of two separate demand drafts.
2. In case of any doubt regarding the authenticity of documents produced, the same will be forwarded to the **DIG, Crime Branch, Bhubaneswar** for scrutiny.
3. Application without copies of certificates in support of reservation will not be considered.
4. Suppression of facts/submission of incorrect information of the applicant, if detected at the time of admission or thereafter, will render the selection/admission invalid.
5. Incomplete application in any form will be rejected.
6. Ragging in any form is strictly prohibited. Each applicant has to furnish an undertaking in this regard at the time of admission.
7. Indiscipline in any form in the campus or in Department or in Hostel will not be allowed. This may lead to rustication from the University.
8. Students must come to the campus in proper uniform and Identity Card with reference to Covid-19 guidelines (when allowed).
9. Students must abide the University Rules, Department Rules, Hostel Rules (For Boarders) and other such rules enacted from time to time by the University.
10. Examination: In order to be eligible to appear at the University Examination, a student has to secure at least 80% attendance in theory classes (70% on production of Medical Certificate) and 90% of attendance in School Internship.
11. Correspondence regarding Admission: All correspondences (with Application ID No.) in connection with B.Ed. Admission should be addressed to the Chairperson, P. G. Council, R. D. Women's University, Vidya Vihar, Bhubaneswar-22, Odisha.

## 18.0 DETAILS OF FEE STRUCTURE

Fees & Charges to be paid at the time of admission for B.Ed. (Arts/Science) Students (Self-finance)			
Sl. No.	Particulars	Amount (Rs.)	
<b>A</b>	1	Admission Fee	10
	2	Athletic Charges	40
	3	Information Bulletin	40
	4	Students Union	50
	5	Celebration of National Day and other important Days	30
	6	Common Room Charges	15
	7	Cycle Stand Charges	25
	8	DSA	5
	9	Development	500
	10	Dramatic Society	20
	11	I- Card Charges	50
	12	Lib. Card Charges	20
	13	YRC Charges	20
	14	Library Charges	30
	15	Magazine Charges	50
	16	Health Centre Charges	40
	17	Time Table Charges	15
	18	Ranger	12
	19	Seminar Charges	150
	20	SSG	10
	21	SAF	5
	22	Students' Insurance	8
	23	Career Counselling Charges	50
	24	GYM Charges	20
	25	NCC	5
	26	NSS	10
	27	University Foundation Day Charges	20
	28	University Regd. Fees	70
	29	Syllabus	70
	30	University Sports Fee	100
	31	E-Facilities	200
	32	Computer Centre Charges	500
	33	Annual Exam Fee (1 <sup>st</sup> year)	860
	34	Lab Charges	250
<b>TOTAL</b>		<b>3300</b>	
<b>B</b>	1.	Hostel Admission Fee for Boarders	Rs. 62
<b>C</b>	1.	B.Ed. Course Fee per year (For <b>ARTS</b> Category) (1 <sup>st</sup> Year Rs. 40, 000 and 2 <sup>nd</sup> Year Rs. 40, 000)	<b>Rs. 40,000/- per year</b>
	2.	B.Ed. Course Fee per year (For <b>SCIENCE</b> Category) (1 <sup>st</sup> Year Rs. 45, 000 and 2 <sup>nd</sup> Year Rs. 45, 000)	<b>Rs. 45,000/- per year</b>

## 19.0 IMPORTANT DATES

- Online Registration and Application starts on Date: **13-09-2021** (Monday)
- Online Registration Closes on Date: **30-09-2021** (Thursday)
- Last of date of receipt of Hard Copy: **07-10-2021**, 05:00 p.m.
- Merit list shall be published on the University Website and Notice Board after verification of all application forms.

Sd/-  
Chairperson, P.G. Council, RDWU