



ରମାଦେବୀ ମହିଳା ବିଶ୍ୱବିଦ୍ୟାଳୟ, ଭୁବନେଶ୍ୱର

Rama Devi Women's University, Vidya Vihar,
Bhubaneswar, Bhoi Nagar -751022

No. COE/Ex-36 (M.PHIL) / 412 / 2021

Date : 13/04/2021

From

The Controller of Examinations
Rama Devi Women's University,
Bhubaneswar - 751022

To

The Chairperson, P.G. Council
Rama Devi Women's University,
Bhubaneswar - 751022

Sub : Filling up Exam. Application Forms and submission of Alphabetical List of students, Accounts Statement in support of deposit of Examination Fees etc., consolidated Bank Draft along with related clearance for Enrolment of students to the **Master of Philosophy (M.Phil.) 1st Semester (Back) Examination, 2020 (2019 Admission Batch)**.

Madam/Sir,

You are requested to take necessary steps for filling up Examination Forms of the eligible students admitted to the Master of Philosophy Course during the Academic Session (2019-20) under the P.G. Departments of R.D.Women's University are stated below for their enrollment to the M. Phil Ist Semester (**Back**) Examination, 2020.

Subjects :

- (1) Biotechnology (2) Computer Science (3) Commerce (4) Economics
- (5) English (6) Gender Studies (7) Hindi (8) Home Science (9) Life Science
- (10) Odia

You are also requested to forward the Alphabetical list of students, Account Statement, showing the deposit of the prescribed Exam. Fees of the students of your Institution for their enrolment in the aforesaid Examination as per instructions and guidelines stated below.

I. ELIGIBILITY OF STUDENTS FOR FILLING UP M.PHIL. (BACK) EXAMINATION FORMS (2018 & 2019 ADM.BATCH)

- a. She must not have taken C.L.C. & Migration.
- b. She must have Enrolled in M.Phil-Ist Semester (Regular) Examination, 2019.

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- c. A candidate who is otherwise eligible to appear the examination but Fails in the same or fails to appear in the examination shall be required to re-appear the same as an ex-student not more than once for each paper of a Semester within stipulated period of **2 years** from the date of her admission in to the same course.
- d. The students are to produce their Admit Card and Mark Sheet in respect of their eligibility for Filling up Back Examination Form.

Mode of Form Fill up : ONLINE

The instructions and guidelines in respect of M.Phil (**Back**) Examination are furnished below for necessary action at your end.

II. MODE OF FORM FILL UP – ONLINE

- a. Without late fee – 15.04.2021 to 30.04.2021
b. With late fee of Rs.50/- – 01.05.2021 to 03.05.2021

However, a student can Fill up Examination Form before 10 days of Commencement of the Examination with late fee of Rs.200/-.

III. Date of submission of Alphabetical List, Accounts Statement along with Bank Draft and other documents complete in all respects at the University are given below :

a	Without late fee	04.05.2021	P.G. Depts. of Rama Devi Women's University, Bhubaneswar (Time : 11.00 AM – 4.00 PM)
b	With late fee of Rs.50/-		

- IV. All entries in the Alphabetical list be made in Capital letters and the names of the Candidates be carefully typed without mistake, SC/ST/Disabled shall be indicated each of their names.

V. Fees to be collected

1	M. PHIL SEMESTER EXAM. FEE	500.00
2	CENTRE CHARGE : (TO BE RETAINED BY THE DEPT.) :	100.00
3	ADDITIONAL CENTRE CHARGES IF APPLICABLE FOR THREE CONSECUTIVE ADMISSION BATCHES FOR NEW SUBJECTS OR NEW COLLEGES (DEPOSITED TO THE UNIVERSITY ALONG WITH OTHER FEES) .	50.00
4	FEE FOR ENROLMENT	50.00
5	FEE FOR SUPERVISION	20.00
6	FEE FOR MARKS	50.00
7	RE-REGISTRATION FEE (TO BE DEPOSITED ALONG WITH OTHER FEES) FOR ANY SUBSEQUENT EXAMINATION	40.00
8	LATE FEE OF RS.50/- SHALL BE CLAIMED AFTER WITHOUT LATE FEE DATE	
9	LATE FEE OF RS.200/- SHALL BE CLAIMED AFTER RS.50/- LATE FEE DATE	

VI. The following documents to be submitted by the P.G. Departments of the R.D.Women's University along with Alphabetical List, Accounts Statement & Bank Draft.

1. Deposit of Regd. Fee (Receipt) & Deposit of Migration Certificate if Migrated from other University (if not deposited earlier).
2. Alphabetical list (single copy)
3. Accounts Statement (in duplicate)
4. Consolidated Bank Draft in favour of Comptroller of Finance, R.D.Women's University payable at Bhubaneswar.

The Chairperson, PG Council, RDWU may fix up the date(s) for filling up Forms in the P.G. Depts. of the University as per her convenience.

You are further, requested to circulate it among all concerned and download necessary Forms and Accounts Statement, Alphabetical list from the www.rdwuniversity.nic.in.

Your co-operation in this matter shall be highly appreciated.



13/4/21
Yours faithfully,

(10)
No. COE/Ex-36 (M.PHIL) / 413 / 2021
Copy communicated to

CONTROLLER OF EXAMINATIONS

Date: 13/04/2021

1. The Heads, P.G. Depts., Rama Devi Women's University, BBSR;
2. The Registrar, Rama Devi Women's University, BBSR;
3. The Comptroller of Finance, Rama Devi Women's University, BBSR;
6. The Dy. Registrar (Adm.) Rama Devi Women's University, BBSR;
7. The Dy. Controller of Examinations, Rama Devi Women's University, BBSR;
8. The P.S to VC for information of Vice-Chancellor, RDWU
9. The Director, NIC, Bhubaneswar, for information & necessary action
10. The OIC, Website RDW University for uploading in RDWU website with immediate effect.


13/4/21

CONTROLLER OF EXAMINATIONS

