

Instructions for students appearing online Mid Sem Examination

1. The students will be given the scanned copy of the question paper 10 minutes prior to the commencement of examination in their **Whatsapp/ email** group created by group admin/invigilators.
2. The candidate has to answer the question in her own hand writing using **BLACK BALL POINT PEN** only in A4 size paper.
3. The candidate has to write clearly in the top of the first page:
University Roll no, Registration no, Subject, Paper, Date of examination and sitting.
4. From second page onwards she has to mention the following:
University Roll no, Registration no, Subject, Paper.
5. The answer script should contain maximum 4 pages (two sheets of paper) with a margin of 1 inch left on all sides of the answer page.
6. After the examination is over the answer script is to be uploaded by the candidate to the **Whatsapp/ Email** of the invigilator only in PDF format in a single file.
Caution: It must **NOT** be uploaded in the **WHATS APP** group in which the question was uploaded. The PDF file should be named as **Paper name – University roll No.**

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10/4/21

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