

Rama Devi Women's University, Bhubaneswar

No. 3182 Dt. 19.7.17

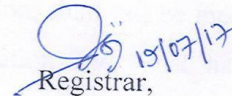
QUOTATION CALL NOTICE

Sealed quotations / tender (in the format given in Annexure-III) are invited from interested reputed Travels Agencies /Tour Operator or private individuals for providing 2 (Two) nos. of AC Diesel driven vehicles (Maruti Swift Dezire- new model / Tata Indigo-ecs/ Honda Amaze/ Honda City), having sitting capacity not more than ten including driver, which shall conform to the terms and condition (Annexure-I) for official use in Rama Devi Women's University, Bhubaneswar on monthly rent basis.

1. The vehicle must be in Road Worthy condition, shall not be more than 3 years old from the date of initial registration and must have valid Registration certificate, insurance certificate, fitness certificate, valid Contract Carriage Permit, proof of up to date tax payment etc. which are mandatory for plying of vehicle.
2. The Driver of the vehicle must have a valid Driving license for driving light transport passenger vehicle and should be sufficiently experienced in driving transport passenger vehicle.
3. The Driver should be well behaved, gentle and obedient in nature.
4. A sum of Rs.5000/- shall be deposited by the intending bidder in shape of Account Payee Bank Draft drawn in favour of Comptroller of Finance Rama Devi Women's University and submitted along with the tender as security deposit. After completion of tender process, the amount will be refunded to unsuccessful bidders.
5. The monthly rate of hire charge be quoted separately in the general bid information (excluding fuel and lubricants).
6. The vehicle must achieve a fuel efficiency of 14 Kms. Per litter.

7. The details of the make and year of manufacture of the vehicle, registration No., mileage (Kms. Covered per litter) and name of the Driver with Driving License No. and period of validity should be furnished with the **Quotation/ Tender (Annexure-III)**.
8. The Quotation completed in all respect should reach the undersigned on or before **31.07.2017 by 3.00p.m.** and shall be opened on the same day at **4.00p.m.** in presence of the bidders or their authorized representative.
9. The tender must be address^{ed} to the **Registrar, Rama Devi Women's University, Bhubaneswar.** *The Authority reserves the right to reject any one^{or} all quotations without assigning any reason thereof.*

By Order of Vice Chancellor


Registrar,

R.D. Women's University,
Bhubaneswar

Memo No. 3183 Dt. 19.7.17

Copy to All Notice Boards/ OIC, Purchase/ COF/ Website/ HC for information and necessary action.


Registrar,

R.D. Women's University,
Bhubaneswar

TERMS & CONDITIONS FOR HIRING OF VEHICLES

The following terms and conditions must be fulfilled by the successful bidder for providing a vehicle on hire on monthly rent basis.

1. The hired vehicles, during period of contract, shall have all necessary valid MV documents such as valid Registration Certificate, Insurance Certificate , Fitness Certificate, valid Contract Carriage Permit, proof of up to date tax payment etc. and D.L. of the driver available all the times. The Department /Office hiring the vehicle shall not be responsible for any damage/ loss caused to hired vehicles or loss of life/ injury made to any person or damage to any property on account of use of hired vehicle any manner whatsoever. The hirer shall be responsible for all such litigation.
2. The hire charges to be paid for monthly basis is final but does not include cost of diesel, which is to be paid separately basing on actual consumption of the vehicle towards repair, replacement of spare parts, Lubricating oil of Engine , Gear Box & differential Coolant, Tyres & Tubes , Battery etc. will be borne by the bidder.
3. It shall be the responsibility of the bidder to provide a good driver and the salary of the driver shall be borne by the owner.
4. In case of breakdown for reasons whatsoever the replacement of a vehicle of the same or better model shall be provided by the owner other source.
5. In case of vehicle do not report regularly, the authority will be at liberty to reject the agreement and may engage vehicle from the other source.
6. The vehicles shall report for duty for minimum of 25 days in a month.
7. In case of emergency, the driver will have to report for duty as per the requirement of hirer. No extra payment shall be demanded.

8. Monthly hire charges and reimbursements towards cost of diesel (as per actual) and lubricants (as per Govt. norms) of selected bidder will be paid in every succeeding month, as per as possible within fifteen days of the submission of bills by the service provider and no advance payment will be made.
9. The vehicle shall not be more than 3 years old from the initial registration and also in good running during the during of contract.
10. If the services are found to be unsatisfactory, the client shall give one month notice and terminate the agreement.
11. In case the service provider intends to withdraw the services of his vehicle and terminate the agreement, it shall be mandatory upon him to grant one month notice before such withdrawal of service and termination of agreement.
12. If the bidder violates any of the terms of contract, Government shall forfeit the entire amount of security deposit.

Registrar
R. D. Women's University,
Bhubaneswar

GENERAL INFORMATION FOR HIRING OF VEHICLE

1. Registration No. of Vehicle :-
2. Type of Vehicle (AC/Non-AC) :-
3. Year of Manufacture :-
4. Model :-
5. Date of registration :-
6. Name & complete address Of the owner of vehicle :-
7. Fitness Certificate validity :-
8. Permit validity :-
9. Insurance validity :-
10. Name/ Address of the Driver :-
11. D.L. No & Validity of the D.L. of the Driver :-
12. Proposed hire Charge of the per vehicle per month
Excluding fuel cost:
13. Rate of fuel consumption /mileage per litre per vehicle :-
14. Contact Number of the Service provider (Tenderer/ Quotationer)
Mobile Telephone

“Certified that the information submitted above is true to the best of my knowledge and belief.”

Date :

**Place:
the**

**Seal & Signature of
Quotationer
/Tenderer**